



NCCISD Employee Time Sheet

Week of _____ to _____

Employee- _____

	Date	Morning Time In	*** LUNCH BREAK ***		Afternoon Time Out	Daily Total hours	Notes
			Time Out	Time In			
Mon.							
Tues.							
Wed.							
Thur.							
Fri.							
Sat.							
Sun.							
Extra.							
Total Hours-							

Employee Signature- _____